



Strategic Sourcing Certificate Program Application

Applicant Name: _____ Title: _____

Agency: _____ Secretariat: _____

Work Address: _____

Work Phone Number: _____ Email Address: _____

Please Note: Registration is limited to 25 people. You will receive a confirmation e-mail from the instructor once your application has been approved. Emailing OSD your application does not automatically guarantee attendance.

Section	Module 1	Module 2	Module 3	Module 4	Module 5
Section #26: Room 1 13 th floor One Ashburton Place Boston, MA	Thursday May 5	Friday May 13	Thursday May 19	Thursday May 26	Thursday June 2

PREREQUISITE: All participants in the SSCP are required to take OSD's "Essentials of State Procurement" class.

We would appreciate your candid response to the following questions:

1. Have you completed the prerequisite course "Essentials of State Procurement?"
- ☐ Yes If Yes, please list the date: ____/____/____
- ☐ No If No, please indicate date you will be attending: ____/____/____

2. Describe your professional experience working/conducting procurement and/or purchasing:

3. If applicable, please specify if you will need a Reasonable Accommodation.

☐ Hearing Impaired ☐ Mobility Impaired ☐ Vision Impaired ☐ Other

Accommodation: _____

Statement of Commitment (Required)

Please read and agree to the following statement of commitment:

I agree to participate in OSD's Strategic Sourcing Certificate Program and to attend all scheduled classes.

Applicant's Signature: _____ Date: ____/____/____

Agency/CPO Supervisor Commitment (Required)

I support the participation of _____ in OSD's Strategic Sourcing Certificate Program.

I will support the applicant as she/he completes all program requirements.

Supervisor Name (PRINT): _____

Supervisor Signature: _____ Date: ____/____/____

Agency CPO/Supervisor Name (PRINT): _____

Agency CPO/Supervisor Signature: _____ Date: ____/____/____

E-Mail completed application to: Christine Tello-Lorenz at christine.tello-lorenz@state.ma.us

Please note: The Strategic Sourcing Certificate Program consists of 5 one-day module courses. Once you are confirmed as a registered participant, you will be required to attend all modules to earn your certificate. Please ensure that your schedule allows for full day participation at ALL modules.